



# YEARLY STATUS REPORT - 2023-2024

## Part A

### Data of the Institution

#### 1. Name of the Institution

MOUNT CARMEL COLLEGE

- Name of the Head of the institution

Fr. Shaji Mangalath

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9947383242

- Mobile no

9496062917

- Registered e-mail

mccollege2017@gmail.com

- Alternate e-mail

mccollege2@rediffmail.com

- Address

MOUNT CARMEL COLLEGE KARUKADOM  
P.O KOTHAMANGALAM, ERNAKULAM

- City/Town

KARUKADOM KOTHAMANGALAM

- State/UT

KERALA

- Pin Code

686691

#### 2. Institutional status

- Affiliated /Constituent

Affiliated  
(Affiliated/Constituent Colleges)

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status **Self-financing**
- Name of the Affiliating University **Mahatma Gandhi University Kerala**
- Name of the IQAC Coordinator **Ms. Remya Chandran**
- Phone No. **9061571135**
- Alternate phone No. **04852823019**
- Mobile **9746270850**
- IQAC e-mail address **mcciqac@gmail.com**
- Alternate Email address **mccollege2017@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://mcckarukadom.ac.in/agar>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://mcckarukadom.ac.in/academic-calendar/>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.21</b>	<b>2023</b>	<b>23/12/2023</b>	<b>22/12/2028</b>

**6. Date of Establishment of IQAC** **03/09/2019**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 19

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**IQAC's meticulous efforts led to the College receiving an A grade in the first cycle of accreditation by NAAC.**

**Initiated the preparation of the Annual Quality Assurance Report (AQAR).**

**Reconstituted the college cafeteria**

**Renovated the playground**

**Reconstructed the open-air auditorium and constructed an outdoor Amphitheatre**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Achieve the first cycle of NAAC accreditation.	The college received an 'A' Grade (CGPA: 3.21) accreditation from NAAC on 23 December 2023.
Establish a Gandhi Peace Park on campus	The Gandhi Peace Park was constructed at the campus entrance, featuring a statue of Mahatma Gandhi as the centerpiece
Prepare and submit the Annual Quality Assurance Report (AQAR).	The AQAR was successfully prepared and submitted to the Governing Body of the college.
Renovate and expand the playground	The playground was renovated and expanded.
Upgrade the canteen facilities	The canteen was upgraded with a modern design and improved facilities.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
The Governing Body	06/11/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>MOUNT CARMEL COLLEGE</b>
• Name of the Head of the institution	<b>Fr. Shaji Mangalath</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9947383242</b>
• Mobile no	<b>9496062917</b>
• Registered e-mail	<b>mccollege2017@gmail.com</b>
• Alternate e-mail	<b>mccollege2@rediffmail.com</b>
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• State/UT	<b>KERALA</b>
• Pin Code	<b>686691</b>
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• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>Mahatma Gandhi University Kerala</b>

• Name of the IQAC Coordinator	Ms. Remya Chandran				
• Phone No.	9061571135				
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://mcckarukadom.ac.in/academic-calendar/">https://mcckarukadom.ac.in/academic-calendar/</a>				
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<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
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<b>9.No. of IQAC meetings held during the year</b>			19		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			No		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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Yes

- Name of the statutory body

Name	Date of meeting(s)
The Governing Body	06/11/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-2023	26/02/2024

**15. Multidisciplinary / interdisciplinary**

Mount Carmel College is dedicated to revitalizing the role of education in fostering both spiritual and intellectual freedom. To support the holistic development of our students, we offer a diverse range of conventional and professional programs. Our curriculum includes technology-based add-on courses—such as Cloud Computing, Artificial Intelligence, Data Analytics, Logistics,



Digital Marketing, Organic Farming, and more—that empower students to expand their creative potential and adapt to emerging technologies. Through our National Service Scheme (NSS), students apply their knowledge to real-world challenges, making a meaningful contribution to both personal and community development. Our active participation in the Planning Forum, Parent-Teacher Association, Alumni Association, Emerging Social Work Agency of Mount Carmel (ESWAM), and a variety of academic and extracurricular activities demonstrates our commitment to a multidisciplinary approach, bridging academics with practical, real-world experiences.

#### **16.Academic bank of credits (ABC):**

The institution welcomes the introduction of the Academic Bank of Credits (ABC), which offers students the flexibility of credit transfer and multiple entry and exit options in their academic journey. During the induction program, students are introduced to the concept, purpose, and structure of ABC, with a focus on its role in facilitating credit transfer and accumulation. ABC allows for the seamless transfer of credits across Higher Education Institutions (HEIs) by digitally storing academic credits earned from recognized institutions. This process enables the university to award degrees based on the cumulative credit points each student earns, expanding the range of educational opportunities available to them.

#### **17.Skill development:**

The college has made significant efforts to develop students' skills through its dedicated Skill Enhancement Centre, which provides both hard and soft skills training. Students have access to training in communication skills, ICT skills, life skills, and yoga. The college also offers specialized soft skills training programs, participates in the Additional Skill Acquisition Program (ASAP), and organizes workshops on topics such as cybersecurity and ethical hacking to enhance students' personal and professional development.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college is committed to preserving the cultural heritage of India and fostering strong values and a deep understanding of humanity. The NSS unit organizes programs that celebrate the unity and diversity of Indian culture, such as Ethnic Day. In alignment with the National Education Policy (NEP), the syllabus incorporates Indian language and cultural studies into courses

such as BA English Literature – Movements: The Cross Currents of Change, Indian Writing in English, Literature and/as Identity, as well as Common Course English and second language options in Hindi or Malayalam. These courses explore various dimensions of Indian culture—ancient, medieval, modern, postmodern, cultural, social, and linguistic—fostering a deep connection to the Indian knowledge system. Additionally, value-enrichment programs are regularly conducted to instill morals that contribute to the nation’s honor.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is a student-centered model that emphasizes the knowledge and skills students acquire. This approach helps recognize each student’s strengths and areas for improvement. Before the start of every program, students are informed about the Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). This method allows students to assess their cognitive abilities across various levels, including remembering, understanding, applying, analyzing, evaluating, and creating.

#### **20.Distance education/online education:**

The college has embraced online education as the new norm, integrating it with traditional teaching methods. Curriculum delivery and assessment are conducted through online platforms such as Zoom, Google Meet, and Google Classroom. Hi-tech classrooms equipped with interactive boards facilitate seamless knowledge transfer. Additionally, students are encouraged to enroll in online courses through platforms like MOOCs, SWAYAM, and NPTEL to further enhance their learning.

### **Extended Profile**

#### **1.Programme**

1.1 301

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### **2.Student**

2.1 532

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 92

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 238

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 37

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 41

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>301</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>532</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>92</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>238</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>37</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	41
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	248.28
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	90
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mount Carmel College is a self-financing college affiliated to Mahatma Gandhi University, Kottayam. Established in 2012, the college integrates the curriculum provided by the University with its vision and mission. The college effectively implements and delivers the curriculum, focusing on contribution to the core values of higher education like national development fostering global competencies, inculcating a value system and promoting the use of technology.

#### PLANNING & IMPLEMENTATION OF CURRICULUM DELIVERY

- Faculty adopt modern teaching methods, incorporating ICT tools and online platforms.
- Apart from classroom interactions, students also gain experiential learning through internships, project works and field visits.

- Sufficient Add-on/ Value added certificate programs are offered to supplement the university curriculum.
- Student feedback is regularly obtained to enhance curriculum delivery and address identified areas for improvement.
- The time table is prepared well in advance before each semester.
- Advanced and slow learners are identified through a well-defined mechanism and special programs are arranged to cater their specific needs.
- Each teacher prepares a teaching plan for their courses.
- Effective remedial and mentoring sessions are in practice.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mckkarukadom.ac.in/syllabus-of-programmes/">https://mckkarukadom.ac.in/syllabus-of-programmes/</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

All departments of Mount Carmel College prepare the academic calendar based on the calendar of MG University. It includes various timelines such as dates for the beginning and end of semester, mid semester breaks, dispersal of classes and tentative practical and theory examinations. The departmental calendars include proposed seminars/conferences/workshops/educational trips, projects and other academic activities for the year.

- The academic calendar prescribed by the University is strictly adhered to. Accordingly, the college prepares its own academic calendar. Individual departments complies with the college schedule and submits its specific calendar with details of academic activities planned for the academic year.
- At the beginning of the semester, the HOD, after due deliberations in the staff meeting, allocate papers to the faculty members. The departmental time tables are prepared well in advance based on the master time table.
- At least one internal examination and one model examination in each semester.
- Timely evaluation of answer scripts.

- **Effective grievance redressal mechanism is in place.**
- **Class-wise PTA meetings are held at least once in a semester.**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mcckarukadom.ac.in/academic-calendar/">https://mcckarukadom.ac.in/academic-calendar/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

214

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As a Christian institution, the college emphasizes ethical values, inclusivity, and sustainability. It integrates cross-cutting issues such as gender sensitivity, environmental sustainability, human values, and professional ethics into the curriculum through various programs. These issues are embedded in both UG and PG courses, helping students become responsible



and critical thinkers.

Cross Cutting Issue addressed

No. of UG Courses addressing the issues

No. of PG Courses addressing the issue

Gender Sensitivity

15

6

Human Values

16

6

Professional Ethics

22

8

Environment and Sustainability

13

3

The college promotes gender sensitization through awareness activities, a Women's Forum, an Anti-Sexual Harassment Cell, and Gender Sensitization Classes, ensuring equal opportunities for all students in sports, placements, and elections.

In terms of sustainability, the college has an ecology wing,

waste management systems, solar power, biogas, and rainwater harvesting. Programs like nature camps, an anti-plastic initiatives and green campaigns further support eco-friendly practices. The NSS unit actively addresses environmental concerns.

Human values are fostered through community service, including flood relief, orphanage visits, and anti-drug campaigns. The college also offers value education, mentoring, and professional ethics programs, along with a strict code of conduct and soft skills training to shape ethical and responsible individuals.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

426

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://mcckarukadom.ac.in/criterion-i-curricular-aspects-feedback-system/">https://mcckarukadom.ac.in/criterion-i-curricular-aspects-feedback-system/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mcckarukadom.ac.in/criterion-i-curricular-aspects-1-4-2/">https://mcckarukadom.ac.in/criterion-i-curricular-aspects-1-4-2/</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

166

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The newly enrolled students undergo an evaluation process, post-admission test that includes both a written test and a viva (oral exam). This assessment helps categorize students into two groups: slow learners and advanced learners.

Slow learners are those who may struggle with grasping concepts quickly. Based on their performance in the test and viva, these students are identified and provided with remedial teaching. Remedial programs are designed to address gaps in their understanding and offer personalized support. The aim is to help them catch up with their peers by providing additional time, resources, and guidance in the areas they find most challenging.

On the other hand, advanced learners are those who demonstrate a higher level of understanding and skill. These students are encouraged to engage in peer-teaching activities, where they help teach or mentor their peers, particularly the slow learners. Cross-teaching allows advanced learners to reinforce their own knowledge while developing communication and leadership skills. It also creates a collaborative learning

environment, benefiting both the advanced learners and the slow learners.

This system of categorization ensures that each student receives the appropriate level of support and challenge, fostering an inclusive and effective learning atmosphere where all students can thrive.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-2-1/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-2-1/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
532	37

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning plays a key role in student development by connecting theory with practice. Laboratories allow students to experiment and reinforce academic concepts. Internships, training programs, and workshops enable skill development through real-world tasks. Industrial visits provide insights into corporate settings, enhancing employability and creating internship opportunities. MOOCs on organic farming promote sustainability, with the "Back to Nature" message. Study tours and field trips offer real-world experiences outside the classroom, while add-on courses focus on job-oriented training to improve career readiness.

Participative Learning methods, such as peer teaching and cross-teaching, promote collaboration and deepen understanding.

Community engagement programs foster social responsibility, while discussions, debates, and seminars develop critical thinking. E-content creation enhances digital literacy, and role plays, such as street plays, engage students in addressing social issues creatively.

Problem-solving activities, including student projects, quizzes, surveys, and case studies, challenge students to apply knowledge practically. These activities foster critical thinking and prepare students for real-world challenges, ensuring they are ready for professional environments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-3-1/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-3-1/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution seamlessly integrates ICT-enabled tools to enhance both teaching and learning. Faculty use online study materials, e-resources, and various digital tools to create an interactive learning environment. Undergraduate projects, encouraged by departments, promote teamwork, data analysis, and presentation skills, all supported by ICT, helping students develop crucial workplace competencies.

Classrooms are equipped with whiteboards, drop-down screens, and mounted LCD projectors, ensuring a dynamic multimedia experience. Teachers have access to laptops and projectors, and Wi-Fi-enabled, smart classrooms provide easy access to online resources and e-learning materials.

Staff rooms are equipped with computers and free Wi-Fi, enabling faculty to plan lessons and create content efficiently. Interactive tools, such as PPTs with animations and simulations, enhance learning, while online quizzes gather student feedback.

The library provides e-resources via Nlist through INFLIBNET, promoting research and academic growth. This integrated use of

ICT strengthens both faculty productivity and student engagement, enriching the overall learning experience at the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

159

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts a comprehensive and transparent assessment approach to ensure fairness and academic integrity. The assessment system combines formative and summative evaluations. Formative assessments, including internal exams, assignments, and attendance, contribute 20% of the total marks, while 80% is based on semester-end exams evaluated by University-appointed examiners. A robust grievance redressal mechanism addresses assessment-related issues at three levels: the department, the Grievance Redressal Cell, and the University.



**Key Features of the Assessment Process:**

- **Transparency in Internal Assessments:** The Internal Assessment Committee ensures fairness in internal assessments, overseeing planning, execution, and documentation.
- **APEP and Model Exam Schedules:** The Assessment Plan and Examination Schedule (APEP) outlines timelines for internal assessments. A model exam schedule is displayed, ensuring students are informed of critical dates.
- **Exam Conduct and Supervision:** Faculty prepare internal exam papers, reviewed by the Internal Assessment Committee. Exams are conducted under strict supervision, with invigilators and CCTV surveillance.
- **Evaluation and Revaluation:** Answer scripts are evaluated based on predetermined criteria. Students can request revaluation if they believe there is an error in grading.
- **Retest and Attendance:** Students who miss exams for valid reasons can apply for a retest with necessary documentation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-5-1/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-5-1/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures a supportive academic environment through two key mechanisms: the Grievance Redressal Cell and the Parents-Teachers Association (PTA).

#### 1. Grievance Redressal Cell

The Grievance Redressal Cell allows students to voice concerns related to academics or campus facilities. Grievances can be submitted through both online and offline channels. After internal assessments, grade sheets are displayed on departmental notice boards. If discrepancies are found, students should first approach the concerned teacher. If unresolved, they can escalate the issue to the Principal, who chairs the Grievance Redressal Cell. The cell meets regularly to address grievances, and unresolved matters are referred to the University.

## 2. Parents-Teachers Association (PTA)

The PTA fosters communication between parents, teachers, and students. Parent-Teacher-Student (PTS) meetings are held after evaluations, where teachers update parents about their child's academic performance. The Academic Performance Enhancement Programme (APEP), which includes regular tests and model exams, helps monitor student progress. PTA meetings follow these assessments to ensure parents are informed and involved in their child's academic development.

These mechanisms ensure that students' concerns are addressed and their academic progress is supported.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-5-2/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-5-2/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning outcomes of various programmes are integrated into the curriculum and available on the college website. Students are encouraged to identify real-life problems, develop solutions, and make conclusions based on their subject knowledge. They are also motivated to interact responsibly with their environment and show compassion towards others.

Preparation of POs, PSOs, and COs:

- The Outcome Based Education (OBE) Advisory Committee implements OBE and monitors its execution.
- Programme Outcomes (POs) are developed by the OBE Advisory Committee with input from department heads.
- Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are formulated at the department level by the Department OBE Committee, with the involvement of concerned faculty.

- The prepared POs, PSOs, and COs are submitted for approval to the OBE Advisory Committee, and an OBE Manual is created, distributed to all departments.

#### Communication of Outcomes:

- A handbook of POs, PSOs, and COs is provided to department heads, faculty, and students.
- The handbook is available online and displayed on department notice boards.
- POs, PSOs, and COs are also shared in the Student's Handbook and explained during orientation and class meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-6-1/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-6-1/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution uses a two-tier assessment system—Direct and Indirect Evaluation—to measure Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs), with an 80:20 weight distribution. First, POs, PSOs, and COs are defined and mapped using CO-PO and CO-PSO matrices. The correlation between COs and POs/PSOs is calculated for each course.

#### Direct Evaluation:

- Internal Assessment (20%) includes assignments (25%), attendance (25%), and two internal exams (Test 1 and Test 2), with each exam contributing 50%. Test 1 is based on the Academic Performance Enhancement Programme (APEP).
- External Assessment (80%) is based on university exams, analyzed in academic audits and Staff Council meetings.

**Indirect Evaluation:**

- Course feedback from students is used to assess overall outcomes and propose corrective actions.

CIE and SEE are combined, with weightages set at 20% and 80%, respectively. The OBE Advisory Committee sets annual attainment benchmarks based on average course marks.

**Assessment Levels:**

- 60% and above: Level 3
- 50%-59%: Level 2
- 35%-49%: Level 1
- Below 35%: No attainment

If outcomes exceed or fall short of targets, corrective actions and gap analysis are performed to improve attainment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-6-2/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-6-2/</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

171

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-6-3/">https://mcckarukadom.ac.in/criterion-ii-teaching-learning-and-evaluation-2-6-3/</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mcckarukadom.ac.in/AOAR/23-24/criterion-2/2-7/1/Survey.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Mount Carmel College (MCC) provides a conducive environment for promoting innovation and entrepreneurship. The college has been proactive and committed to fostering a scientific mindset among its stakeholders, creating an atmosphere of innovation on campus.

The Entrepreneurship and Development (ED) Club, established in 2017 in collaboration with the District Industries Centre, Ernakulam, Government of Kerala, has played a vital role in these efforts. As part of its mission to promote the creation and transfer of knowledge, the college organized an enlightening talk on "Green Entrepreneurship: A Path Towards Sustainable Development."

The Business Incubation Centre has made a significant impact in the field of entrepreneurship. One of its successful initiatives

was the development of a software application called "Rate Your Guru", created by BCA student Mrs. Almas. This web-based application, designed to facilitate a feedback and rating system for teachers, was successfully integrated into the college website. It is currently under discussion for potential technology transfer to other colleges.

Step Up is a comprehensive development program organized by K-DISC (Kerala Development and Innovation Strategic Council) and KKEM (Kerala Knowledge Economy Mission). It focuses on fostering entrepreneurship, innovation, and skill development among students and young professionals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://mcckarukadom.ac.in/criterion-3-in-frastructure-and-learning-resources/">https://mcckarukadom.ac.in/criterion-3-in-frastructure-and-learning-resources/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the academic year 2023-2024, Mount Carmel College has actively encouraged its students to become socially conscious,



environmentally responsible, and engaged in community service. The college prioritizes the development of competencies that improve both students' quality of life and society as a whole. Notable initiatives includes Seven day Special camp by "NSS" unit 'Punarjani' at Idamalayar, Christmas Cake Making Training Program, Rural Camp IKIGAI 2023, Medical Camp SERENITY 2023, and the International Day Against Drug Abuse and Illicit Trafficking 2023. These events have contributed significantly to the holistic development of students, helping them address various social challenges in their local communities.

In response to the mental health issues faced by women in society, the Department of Social Work organized an interactive workshop titled "Positive Mental Health for Her" in October 2023. Additionally, World Social Work Day was celebrated on March 14, 2023, to honor the achievements of the social work profession and raise awareness about social services that support the future of society

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****6**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year****134**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****11**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college, established in 2012, is located on a calm and quiet 5.52/acre campus providing a fitting academic ambiance. The strategic location facilitates ease of access alongside bucolic comfort. It offers six undergraduate programmes and four postgraduate programmes, and infrastructural facilities are provided across two blocks (Main and PG blocks). The college has adequate classrooms, laboratories, digital and other facilities for effective teaching-learning process. Classrooms Facilities ? All classrooms are ICT enabled with Wi-Fi/LAN facilities ? Classrooms are well-ventilated, spacious and provided with white boards, adequate furniture, public-address system and CCTV surveillance. ? Two Seminar/Conference halls are there with

smart class room facilities. ? All departments have separate faculty rooms and are provided with laptops, desktops and printers. ? Two auditoriums are there of which one is exclusively used for conducting examinations. ICT Facilities The college has a favourable student computer ratio 6:1.They are made available to students through the following facilities. ? Total of 90 computers ? One Computer Lab ? One Language Lab ? One Commerce Lab ? One Psychology Lab ? One Fashion Technology Lab. ? Wi-Fi enabled campus with 200 Mbps speed, Internet Connectivity ? Projectors ? Printers/Scanners/Copiers. ? E-Resources centre in the college library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mcckarukadom.ac.in/AOAR/23-24/misc/4112.pdf">https://mcckarukadom.ac.in/AOAR/23-24/misc/4112.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium and yoga centre. Sports Facilities ? Spacious playground for athletics and Football ? Standard Basketball/Volley ball court and a Badminton court ? Recreation hall for indoor games like Chess, Caroms, Table tennis. ? Sporting equipment, kits and sportswear for the team members ? Gym facility. ? Yoga Training Centre Facilities for Cultural Activities ? Two well-equipped auditoriums ? An open-air auditorium ? Recording studio to facilitate campus radio. ? Capability Enhancement centre Other Facilities ? Discussion rooms, Guest rooms and VIP lounges ? Separate restrooms for supporting staff and girl students ? Girl's hostel ? Drinking water facility in each floor. ? Hand Rails and ramps are provided for differently abled. ? All examination rooms and college premises are under CCTV surveillance. ? Well-furnished administrative office. ? MCC Centre for Counselling and Psychotherapy. ? Canteen ? Visitor's Lounge ? Disabled friendly campus facilities ? Lift ? Disabled friendly washrooms ? Wheel chair. ? Meditation centre. ? Pedestrian friendly campus pathway. ? Incinerator. ? Security Room.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mcckarukadom.ac.in/AOAR/23-24/misc/413.pdf">https://mcckarukadom.ac.in/AOAR/23-24/misc/413.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.95

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-stacked library system that supports the

reading and learning needs of students and faculty members. ? Library has 9448 volumes in 6460 titles and 9 journals of different subjects. ? Books are arranged according to Dewey Decimal Classification Scheme. ? The library is automated with IILMS software KOHA (Version 21st - Year 2021). ? The college is a registered member of N-LIST (which is jointly executed by UGC-INFONET ? Through N-LIST programme students and faculty members can access 6,000 e-journals, 1, 99,500 e-magazines and 6, 00,000 e-books through NDL. ? We have a library advisory committee. The function is to support the functioning of the library so that it can facilitate the library development plans. ? On the basis of the total check outs of the books and number of visits to the library, one student is awarded with the 'Best library user' for each month. ? From the best library user two students are awarded with "Akshatapuraskaram" for each year

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

. 354

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

56

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has adequate IT Facilities which includes a total of 113 computers out of which students have access to 90 computers in the computer lab, language lab and library.
- The Campus is equipped with 107 CCTV cameras, ensuring vigilance and personal safety of students, teachers, and other stakeholders.
- The available bandwidth of internet connection in the Institution is 200 Mbps.
- All the departments are equipped with computers, printers, and Wi-Fi connectivity
- College provides open Wi-Fi facilities for students and teachers.
- The Wi-Fi is updated from KERALA VISION BROADBAND LIMITED every year for availing smooth, steady and fast connectivity in all areas of College
- Examination control room with adequate IT facilities is used for the conduct of examinations.

##### IT FACILITIES IN THE CAMPUS

SL.NO.

FACILITIES

1

Computers And Laptops

2

ICT Enabled Classrooms

3

ICT Seminar Halls

4

Smart Classrooms

5

Printers And Scanners

6

Computer Labs

7

Language Lab

8

E-Resource Centre

9

Academic Support Software

10

CCTV Cameras

11



Digital Library

12

Inflibnet

13

Copier

14

Social Media Platforms

15

Institutional Website

16

Barcode Reader

17

Internet Connections (Kerala Vision)

18

Wi-Fi Hotspots

19

Online Fee Payment Option

20

Barcode printer

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

4.3.2 - Number of Computers	
90	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
44.28	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The college has formulated a maintenance policy for infrastructure, classrooms, equipment and labs in the campus. An active planning body , includes Building Committee, Planning Board, Purchase Committee, Campus Development Committee, Campus	

Ecological Committee and Library Advisory Committee constantly monitors and evaluates the status of the college. Maintenance of Physical Facilities: The physical facilities including Auditorium, A/C Seminar Halls, Smart classrooms, Laboratories, Classrooms and Computers etc. are for the students admitted in the college. The physical facilities are maintained and monitored by Bursar . Maintenance Classrooms and Laboratories: Classrooms with furniture, teaching aids and laboratories are maintained by the respective department staff and attendants and supervised by the respective Head of the Department. The lab assistants take care of their respective labs. Maintenance of ICT facilities: Wi-Fi is maintained by service providers by Kerala Vision. The annual maintenance includes the required software installation and up gradation. The ICT Smart Class Rooms and the related systems are maintained with Astack Solutions . Maintenance of Sports and Games Facility are maintained by the Sports Coordinator .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mcckarukadom.ac.in/AQAR/23-24/misc/4421.pdf">https://mcckarukadom.ac.in/AQAR/23-24/misc/4421.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

13

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

252

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://mcckarukadom.ac.in/criterion-v-student-support-and-progression-5-1/">https://mcckarukadom.ac.in/criterion-v-student-support-and-progression-5-1/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

143

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

143

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

13

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

28

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college assures students' representation and engagement in various bodies, cells and committee with an aim to bolster them accomplish integral development. Students' representation is ensured in:

The College Students' Council is a representative body of students who govern and organise various activities and programs in the college. By giving an administrative role in organising cultural, literary, and artistic events, the council heightens the leadership quotient of the students.

NSS provide ample opportunities to work in line with the society

IQAC Student Wing offers a platform for the students to initiate quality ventures

Registered and non-registered clubs provide sufficient prospects to engage in leadership roles for students.

Student secretaries are elected for NSS and various clubs and they take initiative in organising various events and activities.

The student representative in the IQAC ensured student participation in policy matters.

The UBA activities of the students are aimed at rural development which are piloted by student secretaries

The memberships of students in ED club give exposure to incubation, innovation and entrepreneurial activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Department of Computer Science hosted a webinar on October 14, 2023, featuring alumnus Mr. Basil K. Raju, Software Engineer



at TCS, who spoke on "Changing Trends in the IT Industry." The Department of Psychology organized a "Wednesday Colloquium" on January 18, 2024, led by alumnus Mr. Anandhu Rejikumar, focusing on career opportunities abroad. The Department of Commerce held a webinar on "Soft Skills and Professional Development" on October 7, 2023, led by alumnus Ms. Najma Baiju, Application Advisor at Fair Future Overseas Education.

The Department organizes an alumni event every second Saturday of January, marking the completion of academic programs. Each student contributes Rs. 100 as an alumni membership fee. The alumni's active involvement in various fields enhances the college experience for current students.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/criterion-v-student-support-and-progression-5-4-1/">https://mcckarukadom.ac.in/criterion-v-student-support-and-progression-5-4-1/</a>
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mount Carmel College, Karukadom, operates under the stewardship of the Catholic Order of Carmelites, with a focus on social upliftment through education. The college is dedicated to empowering individuals from marginalized backgrounds through a holistic approach to personal development. Its vision is to provide student-centered education that fosters the integral growth of individuals to transform society. The mission motivates the younger generation to face the challenges of a 'evolving globaland build a brighter future.

The college follows a decentralized governance model, granting

functional autonomy to various bodies. The Governing Body, comprising the Manager, Principal, Bursar, Staff Secretary, and experts, sets policies and oversees the governance framework. The IQAC ensures continuous improvement in quality standards, while the Staff Council, including the Principal, Vice Principal, department heads, and key faculty members, supports decision-making. The Finance Committee manages financial affairs.

The institution emphasizes participatory management, with all activities conducted under the Principal's leadership and guidance from the Staff Council. Various operational cells and committees, such as the Exam Cell, Grievance Redressal Cell, SC/ST Cell, Anti-Sexual Harassment Committee, and others, ensure effective decision-making and the smooth implementation of institutional initiatives. This democratic approach ensures transparency, and continuous improvement in administration and academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Mount Carmel College, Karukadom, is committed to advancing social upliftment through education, guided by the Catholic Order of Carmelites. The college fosters holistic personal development, focusing on empowering individuals from marginalized backgrounds to positively impact society. Its vision is to offer student-centered education that promotes individual growth and societal transformation. The mission encourages the younger generation to face challenges and build a brighter future.

The college follows a decentralized governance model with clear roles and responsibilities. The key governing bodies include the Governing Body, responsible for setting institutional policies; the Internal Quality Assurance Cell (IQAC), which ensures quality benchmarks; and the Staff Council, which assists the Principal in decision-making. Other essential committees include

the Finance Committee, Exam Cell, Grievance Redressed Cell, SC/ST and OBC Cells, Anti-Sexual Harassment Committee, and Alumni Association, among others. These committees work collaboratively to ensure effective governance, continuous improvement, and support for students and staff. The college's governance emphasizes participatory management, with decisions made under the Principal's leadership and guidance from the Staff Council. This structure ensures smooth administration and academic functions.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/organogram/">https://mcckarukadom.ac.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Mount Carmel College operates in accordance with the rules and regulations established by the state government and Mahatma Gandhi University. Various policies and procedures are followed within the college, which ensures the smooth functioning of its various units. The college follows participative management which helps in easy development of rules and regulations in accordance with administrative structure of the college headed by the governing body. Strategic Plan Deployment: Of the proposals outlined in the Institutional Development Plan, the following have been implemented: ? An open auditorium with overhead roofing has been made connecting the open area of the main block. ? A recording studio is established and maintained. ? Mount Carmel Educational Scholarships and Freeships are awarded to meritorious students. ? Regular mentor-mentee meetings are arranged to aid the academic and intellectual growth of students. All the facilities planned under the Institutional Development Plan have been effectively implemented.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the college is based on the following administrative setup and various policies are also developed for the effective implementation of the strategic plan. Governing Body: The Governing Body is the apex body on policy matters and it sets a framework for the implementation of the proposed plans. Principal: The Principal who is the executive head of the institution is entrusted with the responsibility of managing the day-to-day affairs of the college. College Council: The College Council headed by the Principal takes appropriate measures for the smooth governance of the institution. Committees and cells: The administration of the college is supported by a number of committees and cells like the IQAC, Admission Committee, Discipline Committee, Internal Complaints Committee, etc. Appointment Rules The recruitment of teaching staff will be held on the basis of general merit by a selection committee constituted by the Manager of the college from time to time. The appointment will be made purely on merit basis for a specific period. Grievance Redressal Mechanism There is a Grievance Redressal committee headed by the Principal of the college. The staff and students are free to lodge any complaint before the committee.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/criterion-vi-faculty-empowerment-strategies-6-2/">https://mcckarukadom.ac.in/criterion-vi-faculty-empowerment-strategies-6-2/</a>
Link to Organogram of the institution webpage	<a href="https://mcckarukadom.ac.in/organogram/">https://mcckarukadom.ac.in/organogram/</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in**

A. All of the above

**areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The organization delivers a positive working environment that greatly enhances employee job satisfaction. The following are the welfare schemes put forward for benefit of the employees.

- Interest free loans for staff.
- Campus Wi-Fi is available for free.
- Special casual leave is given to staff members during any medical emergency.
- Separate parking area for the staff.
- Canteen facilities are provided to the staff members.
- Free uniform is given to all teaching and non-teaching staff.
- Recreation room is provided to staff for their recreation.
- Annual Tour programme is arranged for the staff members.
- Community Lunch is arranged for the staff and their family.
- Discussion Rooms are used for serious discussions.
- Academic amenities like computer lab, library with online databases for academic development of staff.
- Training programs for staff to develop professional competency.
- Financial support to participate in national and international FDP programs.

Other Welfare Measures

- Provident Fund-The staff can invest in the PF on a monthly basis.
- Employees State Insurance Scheme-provide protection to employees towards the events of sickness, maternity, disablement and death on account of employment injury.
- Maternity Leave of six months is given to female staff.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/criterion-vi-faculty-empowerment-strategies/">https://mcckarukadom.ac.in/criterion-vi-faculty-empowerment-strategies/</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a mandatory Performance Appraisal System for assessing the performance of teaching and non-teaching staff. The performance of our teaching staff is

evaluated on the basis of their dedication and sincerity to teaching- learning and extra curricular activities. The performance of our non-teaching staff is evaluated on the basis of punctuality, efficiency, service- mindedness etc.

Every year teacher evaluation is conducted and a consolidated report is submitted to the principal. Teacher evaluation by the students help teachers for self-improvement and to take appropriate corrective measures. Peer Evaluation is also done where each teacher evaluates their colleagues.

In every semester the IQAC collects result analysis data from each department. The data received from the departments are evaluated by the IQAC to ensure that necessary steps are taken to address and resolve the major shortcomings evident in the teaching -learning process.

Based on the performance evaluations done by colleagues and students, the management provides a consolidated report to each teacher regarding their performance during the annual review meeting. Salary increments and promotions are also implemented on the basis of the performance appraisal.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/governance-leadership-and-management-6-3-5/">https://mcckarukadom.ac.in/governance-leadership-and-management-6-3-5/</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a sound resource mobilization policy to ensure the effective and efficient use of the funds raised. The Finance Committee, constituted by the management, is responsible for assessing, planning, implementing, and supervising the fund raising activities

A management representative, designated as the Bursar, is entrusted with the duty of monitoring the committee. Under the leadership of the Bursar, the Finance Committee estimates the financial requirements of departments and other units. Budgetary



provision for academic and administrative activities are made at the beginning of the financial year

The major sources of funds for the college are as follows: Tuition fees from students, Endowment and award funds raised by departments/associations, contributions from Management, PTA and Alumni, as well as other donations from philanthropists. Departments and other forums are informed of the approval of their budget and are required to maintain proper accounts and expenditure reports. The Bursar is accountable for all the financial transactions, and the college's accountants are maintain by the Accountant.

The institution undergoes regular external audits on an annual basis. These audits cover all funds , including management funds, student fees, staff salaries and other financial records, which is maintained by the Bursar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.29

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-defined 'Financial Management and

Resource Mobilization Policy' and time-tested mechanism for fund mobilization and optimal utilization. The college forecasts its financial requirements through annual budgeting, with allocations based on Institutional Development Plan, and the needs of the departments, cells and clubs.

The Management has appointed a full-time Bursar to oversee the institution's financial security. The Bursar devises strategies to mobilize funds from as various sources.

Major sources of non-government funding include contributions from parents, Alumni, philanthropists, Endowments and, funds raised by departments, associations, etc. The institution ensures transparency and accountability in the financial resource utilization. The Accounts staff verifies adequate documentation before processing financial transactions. Optimal utilization of funds is ensured through a transparent tendering process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC), as per the composition proposed by the NAAC, is formed and functions in the institution. The prime task of IQAC is to develop a system that guarantees quality in all affairs of the college.

Quality assurance strategies and processes initiated by the IQAC

- Curriculum planning.
- Suggest various value added / add-on course to enrich the curriculum.
- Recommend various delivery methods and evaluation tools using ICT.
- Conducts Student seminars/assignments /projects.
- Ensures the fair conduct of internal and end semester examinations.
- Conducts department-wise result analysis.

- Plans Remedial Classes.
- Monitors Student mentoring.
- Students' feedback on faculty members, curriculum and facilities provided by the department.
- Faculty/ Students Exchange Programmes organized.
- National FDPs and Seminars organized.
- Encourages faculty members to attend FDP/ Seminar/workshops/conferences.
- Plans Field visits/On the job training/Internship programme and Industrial visit.
- Oversees various LMS and the better use of the library.
- Providing Question bank and lecture notes of various subjects.
- Induction programme.
- Bridge Course .
- College Calendar.
- Daily lecture Record.
- Streamlines the Documentation Process as per the NAAC requirement.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/governance-leadership-and-management-6-5-1/">https://mcckarukadom.ac.in/governance-leadership-and-management-6-5-1/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### **IQAC's Review mechanisms**

- Ensures Stakeholder feedback collection and its analysis for improvements.
- Undertakes various Academic and Administrative Audit, Energy, Environment and Green Audit, Gender Audit etc.
- Monitor the Grievance Redressal Mechanism.
- IQAC periodically reviews teaching learning process and suggests improvements, upgradation and addition to the requisite material, equipment, infrastructure etc.

#### **Structures & Methodologies of Operations**

- Academic and Administrative Audit.

- Energy, Green and Environment Audits.
- Audit recommendations are communicated to concerned departments.
- IQAC monitors post-audit corrective measures.

**Learning Outcomes**

- Monitors the implementation of Outcome Based Education model.
- Directed the creation of the Programme Outcomes, Programme Specific Outcomes and

Course Outcomes and the mapping of PO, PSO and CO through various departments and college level committees.

- Designed suitable methods of delivery methods and evaluation tools.
- Prepared attainment of CO and PO calculations.
- IQAC has prepared an OBE Manual for reference.

File Description	Documents
Paste link for additional information	<a href="https://mcckarukadom.ac.in/governance-leadership-and-management-6-5-2/">https://mcckarukadom.ac.in/governance-leadership-and-management-6-5-2/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mcckarukadom.ac.in/AQAR/23-24/criterion-6/6-5/3/Annual%20report%20of%20the%20institution%2023-24.pdf">https://mcckarukadom.ac.in/AQAR/23-24/criterion-6/6-5/3/Annual report of the institution 23-24.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Gender Equity

The institution values gender equity, with women comprising 56.47% of students and 81.08% of faculty, actively participating in decision-making bodies.

#### Centre for Women Empowerment

- The Centre for Women Empowerment promotes women's welfare, offering programs that enhance female students' personal and professional growth in an inclusive environment.

Inspire Inclusion Women's Day 2024: CWE hosted a seminar on gender-inclusive discussions on women's empowerment.

#### Safety and Security

- The campus is monitored 24/7 by security guards.
- The college has approximately 75 CCTV cameras operating 24/7, placed at critical locations.
- Students are required to wear ID cards and uniforms at all times on campus.
- First aid boxes are available in all departments for emergency needs.
- Fire safety measures, including extinguishers, hose reels,

are installed across the campus.

- The institution offers hostel accommodations for female students.
- Female students are accompanied by female faculty during industrial visits, and study tours.
- The Grievance Redressal Committee addresses students' daily grievances and Internal Complaints Committee handles complaints from both staff and students.
- The Anti-Ragging Committee includes members from the college, parents, police, and the media.

#### Other facilities:

- A qualified counsellor supports students in managing personal stresses and challenges.
- Separate washroom facilities for boys and girls with incinerators.

File Description	Documents
Annual gender sensitization action plan	<a href="https://mckkarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-1-1-annual-gender-sensitization/">https://mckkarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-1-1-annual-gender-sensitization/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mckkarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-1-1/">https://mckkarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-1-1/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

## system Hazardous chemicals and radioactive waste management

The institution has established comprehensive facilities for managing degradable and non-degradable waste, along with the implementation of a Green Policy and Green Protocol to promote sustainability.

**Solid Waste Management:**

- **Color-Coded Bins:** Waste segregation is enforced through the use of color-coded bins placed strategically across the campus.
- **Biogas Plant:** Organic waste is converted into biogas, which is used as an alternative energy source.
- **Incinerator:** A dedicated incinerator is available for the safe disposal of non-recyclable waste.
- **Digital Platforms:** The institution minimizes paper and hardware usage through the use of Google Classroom, Google Meet, e-books, and digitized administrative processes. Internal communication and notices are handled electronically via email.

**Liquid Waste Management:**

- **Rainwater Harvesting:** A rainwater harvesting system captures and reuses rainwater, conserving water resources.
- **Awareness Posters:** Posters on water conservation are displayed to encourage mindful water usage.

**E-Waste Management:**

- **Eco-Friendly Electronics:** The institution prioritizes the purchase of energy-efficient and environmentally friendly electronic devices.
- **Safe Disposal:** E-waste is collected and responsibly managed through certified recyclers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="76 472 523 551">File Description</th> <th data-bbox="523 472 1394 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 551 523 651">Geo tagged photographs / videos of the facilities</td> <td data-bbox="523 551 1394 651" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 651 523 725">Any other relevant information</td> <td data-bbox="523 651 1394 725" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>			
File Description	Documents								
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>								
Any other relevant information	<a href="#">View File</a>								
<b>7.1.5 - Green campus initiatives include</b>									
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>								
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File Description	Documents								
Geo tagged photos / videos of the facilities	<a href="#">View File</a>								
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>								
Any other relevant documents	<b>No File Uploaded</b>								
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>									
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>								



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mount Carmel College has taken a number of initiatives in providing an inclusive environment to students. College has taken efforts for developing tolerance and harmony towards

cultural, regional, linguistic, communal socioeconomic and other diversities among students. Major initiatives towards inclusion includes:

- Social Inclusion in admissions- students from various socio-economic categories and regions are admitted to the college
- Gender Inclusion in admissions- Admissions of the college are free from any gender biases and students from any gender are given admission in the college
- Gender inclusion in staffing- college follows a gender-neutral approach, without any bias towards a particular gender while recruiting staffs
- Disabled (Divyajana) inclusive initiatives- various initiatives are taken to ensure a barrier free inclusive environment to people with disabilities. Facilities such as ramp, lift, tactile pathway, enquiry and reception desk, sign boards, are installed in the campus
- Various clubs and departments such as women empowerment cell, debate club, NSS, Department of oriental language, Department of English, Department of social work, Department of Psychology conducted a number of programs promoting cultural, linguistic and social inclusion
- Events of regional and national importance such as Onam, Christmas, Independence Day, Gandhi Jayanti etc are celebrated to develop harmony and tolerance among students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Indian constitution uphold various values envisioning the wellbeing and welfare of its citizens. Mount Carmel College aims to develop a community of responsible citizens adhering to these national principles. With this aim the college has been particularly keen in inculcating various constitutional values to its students. The college through its various programs instil values such as democracy, equality, fraternity, justice, rule of law. Various initiatives for inculcating constitutional values are:

- Fair admission to students based on equality
- Preamble, Fundamental Rights and Fundamental Duties are displayed at main areas in the college
- Democratic election of college union
- Fair Distribution of duties among teachers
- Various constitutional values are taught to students through academic courses
- Constitutional values sensitisation and awareness programs
- Effective grievence redressal mechanism
- Effective feedback mechanism
- Visits to orphanages and old age homes to develop core and compassion for others

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://mcckarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-1-9/">https://mcckarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-1-9/</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mount Carmel College celebrates and organizes national and international commemorative days, events, and festivals to foster awareness, unity, and cultural enrichment among students, staff, and the community.

Celebrating days like Independence Day or Constitution Day helps students appreciate historical milestones and the struggles of past generations. Celebrating national events cultivates a sense of responsibility, pride, and commitment toward one's country. Festivals like Diwali, Eid, Christmas, or New Year enable students to experience and respect different cultures and traditions.

Observing international days like World Environment Day or International Women's Day encourages students to think beyond national boundaries and consider global issues. International days bring together students from diverse backgrounds, fostering unity and mutual respect. Various academic related seminars and workshops are also organised for students.

Planning programmes for such events allows students to take on leadership roles, manage teams, and enhance communication skills. It also provides students opportunities to showcase their talents. Such events also provide a platform for students and faculty to interact beyond academics, strengthening bonds and creating a sense of community.

By organizing such celebrations, Mount Carmel College prepares its students to be well-rounded individuals who respect their heritage, embrace diversity, and actively contribute to society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

APEP and MCC Radio are two best practices that are successfully implemented at Mount Carmel College, Karukadom.

APEP was introduced in 2021 in the college to improve students' academic outcomes. Under APEP teachers assist students in identifying their strengths and weaknesses while dedicating an additional half-hour each day, from 12:15 PM to 12:45 PM. Activities during this time include brainstorming sessions, quizzes, group discussions, academic puzzles, mock viva, and tests on various topics.. Since the implementation of APEP, the overall pass percentage has improved compared to the previous academic year. The programme has helped many students to boost their confidence and made them better prepared for university exams.

The 'MCC Radio' is a five-minute conscientization and entertainment programme conducted daily by students. Its primary aim is to provide a platform for students to share informative and engaging ideas from their respective disciplines.

The programme was introduced in 2020 in response to the observation that many students tend to focus exclusively on their academics. Equipped with a recording studio, the college records each broadcast before airing. The pre-recorded broadcasts are played daily through the public address system at the end of the third period. Participation rotates among departments, clubs, and forums.

File Description	Documents
Best practices in the Institutional website	<a href="https://mcckarukadom.ac.in/best-practices/">https://mcckarukadom.ac.in/best-practices/</a>
Any other relevant information	<a href="https://mcckarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-2-1/">https://mcckarukadom.ac.in/criterion-vii-institutional-values-and-best-practices-7-2-1/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A distinguishing feature of the institution is its student-friendly ethos. The college implements various innovative academic support systems, such as the APEP. This initiative has proven invaluable in helping students to consolidate their learning and perform better.

Among the many activities, MCC Radio stands out as a unique and highly regarded initiative. It serves as both an educational and entertaining platform for the college community. Similarly, the One Day One Word program encourages students to expand their vocabulary.

Creativity and self-expression are also given prominence at Mount Carmel College. Each department publishes its own magazine, offering students a platform to showcase their literary talents.

Cultural and sports events add another layer of vibrancy to campus life. The festivities of Onam and Christmas enhance the sense of community, creating cherished memories.

Our College places significant emphasis on career guidance and placement. The Placement Cell coordinates recruitment drives, ensuring that students have access to job opportunities.

Student welfare remains a top priority for the college, as demonstrated by its comprehensive scholarship programs.

Mount Carmel College is much more than an educational institution. Through its unwavering commitment initiatives, the college continues to make a lasting impact on the lives of its

students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The institution's strategic plan focuses on fostering academic excellence. Student development initiatives for the upcoming year include expanding academic and career guidance programs, enhancing placement cell activities, and offering more personality development sessions. The college also plans to promote student-centered teaching methods like flipped classrooms and group discussions, and reform assessments to include project-based evaluations.

In the domain of research and innovation, research cell will support more interdisciplinary projects. To encourage holistic growth, more co-curricular and extracurricular activities will be implemented.

Infrastructure development will focus on upgrading library resources with e-resources, improving classroom facilities and expanding hostel capacities. The institution emphasizes community engagement through various initiatives, a strengthened NSS unit, and collaborations with NGOs for sustainable development projects.

Environmental sustainability will be prioritized through more eco-friendly initiatives. Alumni relations will be enhanced by hosting annual meetings and encouraging alumni contributions to mentorship and funding.

A focus on digital transformation will include automating administrative tasks, upgrading the college website, and maintaining active social media engagement. Quality assurance will be ensured through regular audits, adherence to NAAC/NBA/ISO standards, and robust feedback mechanisms from stakeholders to address gaps and drive continuous improvement.