



MOUNT CARMEL COLLEGE
KARUKADOM P.O., KERALA 686691
(Affiliated to Mahatma Gandhi University, Kottayam)

INTERNAL COMPLAINTS COMMITTEE

ANNUAL REPORT, 2017-18

The Internal Complaints Committee of the College for the year 2017-18 was constituted with Ms. Shini George, as the Convenor. Ms. Rigi M Jacob, Ms. Remya Chandran, Ms. Divya Varghese, Ms. Rekha V M were the members. The first meeting was convened on 14th July 2017 at 3.30 pm with the following agenda.

1. To evaluate the functioning of Internal Complaints Committee.
2. To discuss the precautions to be taken against any kind of sexual harassment activities.
3. To facilitate a safe environment that is free of sexual harassment.
4. To discuss that the mechanism for registering complaints about sexual harassment.

The committee decided to place a complaint box in the campus to address the complaints raised out of sexual harassment. And also decided to select representatives from the students (girl representatives) from each Department and actively participated in the next meeting onwards. They were:

1. Amitha Joshy (Student representative, Commerce)
2. Parvathi Mangal (Student representative, English)
3. Femlin Davis (Student representative, Psychology)
4. Lara Xavier (Student representative, BCA)

The second meeting of the Internal Complaints Committee was held on Friday 15th December 2017 at 3.30 pm with Ms. Shini George (Convenor) in Chair. The committee welcomed the student representatives from each Department. The committee observed that there were no written or oral complaints from students during this academic period.

Members:

Ms. Shini George (Convenor)

Ms. Rigi M Jacob

Ms. Remya Chandran

Ms. Divya Varghese

Ms. Rekha VM

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